



ST JUDE'S PRIMARY SCHOOL

Parent – Teacher Interviews 2018

Dear Parents/Carers

Interviews for your child will take place **during Week 4 of Term 2** (Monday May 21 – Friday May 25).

This year we are using a new online booking platform called School Interviews.

You can **log on** using the details below and choose a suitable time to meet.

This system will be active for 16 days **from Wednesday 2 May until Thursday 17 May**. After this date no further bookings can be made.

To Access the Online Interview Bookings
Please avoid using your phones to book in.
A laptop or desktop appear to be better.

STEPS to make a booking

Login: <https://www.schoolinterviews.com.au>

Click on: 'Make a booking'

Enter the Password/code: *contact the front office for the code*

Enter your details.

Select the teachers you wish to see.

Select the appointment times that suit your family best.



When you click FINISH your selected bookings will be emailed to you immediately. If you do not receive your email, please check your junk mail folder, or enter the event code again and check your email address spelling. Update your details if the email address is incorrect.

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

- Please be aware **Karen Western** is available to meet and discuss any issues if your child attends the **Butterfly Room** for support or you would like support. Her booking sheet can be found with all the other classes.

If you have any difficulty logging on please contact **Dan Fulton, Natalie or Sharrie** at the office on 6288 7688.