

ST JUDE'S COMMUNITY COUNCIL – 2020 AGM MINUTES

Meeting: Tuesday 25 February 2020 (Term 1, Week 4)
St Jude's School Library
6:00pm

Attendees: Charlotte Dalton, Max Rafferty, Susan Rowell, Vic Withington, Susana Lloyd, Peter Galvin, Verna Comley, Gabrielle Adams, Tabitha O-Halloran-Kemp, Sonia Rankin, Tanya Jackson, Beth Dawn, Lauren Orders, Sarah McGrath, Clare Bowman, Kathryn Lees, Rebecca Roberts, Daniel Collins, Gemma Cabot, Sharrie Manera, Leanne Thomas, Cathy Bailie, Nick Fairbairn, Wayne Taylor, Mandy Taylor, Nicole Katz, Sarah Savage, Skye Maguire

Apologies: Nicole Robertson, Kate Reed, Father Michael Lim

Agenda items

1. Minutes of previous AGM (19 February 2019)

The minutes of the previous meeting were accepted.

2. Community Council Chair Report – Charlotte Dalton

Charlotte noted the very productive and successful year for the Community Council, which included the following key achievements:

- New St Jude's basketball and soccer jerseys
- New bike storage solution/cage (noting the concrete is still to be finished)
- New Mobilo toys purchased for the Kindergarten classes
- Hanging display cables for the new classrooms
- Murals in the four toilets
- New BBQ
- Approximately \$26,000 raised from the 2019 Fete
- Approximately \$15,000 raised from the Walkathon

3. Business Arising

With regards to Community Council Appointments, the following vacant positions were noted and filled:

- **Treasurer** – Susan Rowell has served two terms as Treasurer and the position was automatically vacated. On behalf of the Council, Charlotte formally thanked Susan for her hard work and valuable contribution to the school whilst serving in the position for four years. One nomination was received from Vic Withington, a chartered accountant with over 15 years of experience. Vic was formally nominated by Charlotte and this was seconded by Max. Vic accepted the nomination and the Council confirmed the position.
- **Fundraising** – Charlotte noted that previously one person had filled the role of Fundraising Coordinator, however, it had been decided to create a Fundraising Committee in an effort to share the work, with a Chair to coordinate projects. Max was formally nominated as the Chair of the Fundraising Committee by Charlotte, which was seconded by Sonia. Kathryn Lees, Rebecca Roberts and Nick Fairbairn were nominated as members of the Fundraising Committee by Charlotte and this was seconded by Sonia. All members accepted their nominations and the Council confirmed the positions.
- **ELC Representative** – Lauren Orders was nominated as the ELC Representative by Gabrielle and this was seconded by Skye. Lauren accepted the nomination and the Council confirmed the position.

4. Treasurer's Report – Susan Rowell

As at 25 February 2020, the Community Council has a total of \$56,830.67 in the bank and is in a strong financial position. A hard copy summary of 2019 finances, including the itemised bank accounts, was provided to attendees.

The position of Canteen Manager remains vacant and has been re-advertised. The canteen ran at a small profit to 31 December 2019, with wages owing to Catholic Education paid in January 2020. It was noted that it is generally understood that canteens provide a service to schools and are not expected to make a profit.

The Uniform Shop ran at a small profit of \$3,167.65 to 31 December 2019, with plenty of stock on hand to sell throughout 2020. As such, profits are expected to increase as the year progresses.

The fundraising profit for the year was up over \$20,000, with many successful and profitable events run through the year, including the Fete, Trivia Night, Mother's Day staff, Father's Day stall and Walkathon.

It was agreed at the last Community Council meeting that the Community Council did not need to pay the annual \$30,000 contribution to the school at the end of 2019. As such, there are plenty of funds available to run the 2020 Fete and we have sufficient funds for the Community Council to prioritise and commit to other projects during the year.

Significant contributions made during 2019 included:

- St Jude's Primary School – \$15,000
- New coffee machine for canteen – \$4,750
- ELC – \$5,000
- Bike cage – \$4,000
- Mobilo Sets for Kindergarten – \$1,800
- St Jude's Soccer Jerseys – \$1,800
- St Jude's Basketball Singlets – \$1,300
- Josh de Smet Grant – \$400
- Sports Grant – \$150

5. General Business

No additional items were raised.

Next Meeting: 16 February 2021 (Term 1, Week 3) – 6:00pm